

Evaluation Criteria

After opening of proposal each proposal will be assessed on its technical merits and subsequently on its price. The proposal with the best overall composed of technical merit and price will be recommended for award of contract. UNICEF will set up an evaluation panel composed of technical UNICEF staff and their conclusions will be forwarded to the internal UNICEF contract Review Committee. The evaluation panel will first evaluate each response in compliance with the requirements of this RFP. Responses deemed not meet all of the mandatory requirements will be considered non-compliant and rejected at this stage without further consideration. Failure to comply with any of terms and conditions contained in the RFP, including provision of all required information may result in a response or proposal being disqualified from further consideration. The proposal will be evaluation against the followings:

TECHNICAL CRITERIA FOR EVALUATION – INSTITUTIONS		
TECHNICAL CRITERIA	POINTS TO CONSIDER	Score
Overall Response	<ul style="list-style-type: none"> • Completeness of response • Overall concord between TOR/needs and proposal 	10
Company profile & Experience	<ul style="list-style-type: none"> • Company profile with at least 5 years of experience in similar/relevant projects. Valid Registration certificate. • Previous contracts with International organizations including UN or other similar international organization in social sectors relevant to assignment. • Positive Client references from three clients. 	10
Key Personnel	<ul style="list-style-type: none"> • Experience of team leader that will work on this assignment (should include their CV's and detail of relevant experience and qualifications) • Composition and experience of proposed staff with similar projects 	10
Proposed Methodology and Approach	<ul style="list-style-type: none"> • Proposed methodology for assignment • Project management, monitoring and quality assurance process 	20
Examples of similar work completed in the past	<ul style="list-style-type: none"> • Examples of similar work completed in the past 	10
Financial	Detailed cost breakdown	30
TOTAL SCORE		100
TECHNICAL CRITERIA	POINTS TO CONSIDER	Score

Proposal (s) scoring 70 % - i.e. 49/70 or more following Proposal Evaluation will be listed and included for review of Analysis and Evaluation on The Financial Offer

Price Proposal

The total amount of points allocated for the price component is [30]. The maximum number of points will be allotted to the lowest price proposal that is opened and compared among those invited firms/institutions which obtain the threshold points in the evaluation of the technical component. All other price proposals will receive points in inverse proportion to the lowest price; e.g.:

$$\text{Score for "Price proposal X"} = \frac{\text{Max. Score for price proposal (e.g. 30)} * \text{Price of lowest priced proposal}}{\text{"Price of proposal X"}}$$

Total Technical and Price = 100 Pts

Financial Proposal Format

S/N	Deliverables	Amount (AFN)	Remarks
1	Finalize Social Protection Mapping (SPM)		
2	National and subnational stakeholder consultation to scope out the key policy objectives with social protection stakeholders from various ministries and departments		
3	Elaborating drafts of the SPP to be subjected to two rounds of validation before being considered final		
4	Social protection governance framework/ mechanism		
5	Validation workshops for the SPP and SPGF		
Total Amount (AFN)			